GCCS Angel Tree Craft Fair

Fall/Halloween/Thanksgiving/Christmas Items

Application & Contract
Saturday, September 21, 2024, 9am-2pm
River Valley Middle School
2220 Veteran's Parkway, Jeffersonville

$35 Booth Rental Fee ($5 Additional for 6' Table, $10 for Electricity)

(Tables and Electric limited quantities)

Please mail completed contract and payment to Renee Markoski/Greater Clark County Schools 2112 Utica Sellersburg Road, Jeffersonville, IN 47130. Questions may be directed to Renee at rmarkoski@gccschools.com or call or text 812-989-6439.

Name:

Company Name & Product Description:

Address:

Cell Phone:	Booth 10x10 (cost is $35): ☐ Double Booth (cost is $70): ☐
Email Address:	Table Needed? (cost $5): ☐ Yes ☐ No (6' table) Electricity Needed? (cost $10) ☐ ☐

-Please note, all spots are reserved on a first come, first served basis, so submit your application as soon as possible. Registration deadline: Fri., Sept 6, 2024. ***All booths with sample pictures will need to be vetted and approved by our Holiday Craft Fair committee prior to being invited to participate.***

-Cost is $35 per business (no refunds), checks made payable to the GCCS Angel Tree. Fee must accompany your application. You will receive a confirmation within 10 days of receipt of application and payment.

-We will provide ONE chair. If you bring a table, it will need to fit within the 10'X10' space for your items. If you sign up for electricity, you must provide your own extension cords.

-Booth must be staffed at all times. Please do not leave before 2pm.

-All tables need to have attractive table coverings and remain neat. Vendors are encouraged to incorporate a holiday theme into their booth. Items must be tasteful and appropriate as our venue is part of a school setting. ***NO EXPLETIVES on crafts. If this occurs, we will ask you to take these items down.***

-Vendors may not conduct their own raffle during the event. GCCS Angel Tree will conduct their own raffles during the fair with optional donated items from vendors.

-All vendors will need to be completely set up by 9am on Sat., Sept. 21st. In order to accommodate all vendors, you will be permitted to set up on Fri., Sept. 20th from 6-7pm and/or from 8:00-8:45am on Sat., Sept. 22nd.

-GCCS Angel Tree will not be liable for items left at school. River Valley Middle School will be locked after 7pm on Friday but there will be no security officers on site.

-***Please do not request a booth location.*** We will work diligently to create a fluid arrangement that promotes customer traffic and ensures similar vendors are not next to each other. We will allow no more than 5 vendors per craft genre and only 1 of each direct sales company. Our event will be comprised of no more than 25% DS.

Signature: Date: